

Wyndmoor Hose Company #1 Rental Agreement

If after careful review of this Agreement, you agree with its terms and conditions, please complete all sections and sign in all appropriate sections. Return Agreement with appropriate payment in full (rental fee and security deposit). Please make checks payable to Wyndmoor Hose Company # 1

Send to the following address:

Wyndmoor Hose Company #1
ATTN: RENTALS
1043 East Willow Grove Avenue
Wyndmoor, PA 19038

Any questions regarding a rental should be directed to:

Wyndmoor Hose Company #1 Rental Rates

1.	Children's Birthday Party (up to 3 hours)	\$125.00
2.	Three Hour Events or less	\$175.00
3.	Four Hour Event	\$200.00
4.	Each Additional Hour	\$ 50.00

****Security Deposit for all Rentals**** **\$125.00**

NOTE: A 30-minute Fire Safety Program can be incorporated into your activity at no extra charge, but it must be requested at the time of the Agreement signing. Please be advised that we will make every effort to incorporate this program into your event. However, we are an operating fire department and should we have an alarm during your event or a training schedule conflict, we may not be able to provide the Fire Safety Program. **(a minimum of 14 day in advance notice)**

Renter's Signature: _____ Date: _____

Print Name: _____

Wyndmoor Hose Company #1
Rental Agreement

Name: _____

Address: _____

Daytime Phone #: _____

Alternate Phone #: _____

E-mail address: _____

Rental Date: _____

Start Time: _____

End Time: _____

Purpose of Rental: _____

Approximate # of Attendees: _____

Fire Safety Program requested (check one):

Yes _____

NO _____

Serving Alcohol: Yes _____ NO _____

Renter's Signature: _____ Date: _____

Print Name: _____

Wyndmoor Hose Company #1 Rental Rules and Regulations

For the purpose of these Rules and Regulations, as well as, contractual terms, the following definitions relate to the Rentals at the Wyndmoor Hose Company #1.

Owner: Wyndmoor Hose Company #1

Renter: A member of the General Public, Business or other Organization that is agreeing to pay for the use of the Facility.

Facility: Those portions of the fire house (back meeting room, kitchen, adjacent restrooms, and the unrestricted parking spaces)

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- **All rentals are booked / scheduled on a first come first serve basis with signed rental agreement and appropriate payment.**
 - All fees associated with the rental are due to the Owner no less than 21 days prior to the scheduled event.
 - Upon scheduling the event, the Renter shall submit the following to the Owner:
 - Rental Application
 - Signed Rental Rules and Regulations Form
 - Signed Rental Rates Form
 - Signed Cleaning Instructions/Requirements Form
 - Signed Rental Release Form
 - The Renter may cancel a rental without penalty up to 7 days in advance of the scheduled date of the event. Any cancellation of an event less than the 7 days is subject to forfeiture at the sole discretion of the Owner.
 - The Renter shall be allowed to enter the Facility for the purpose of preparation, 2 hours prior to the start of the Rental Period. The Renter shall also be allowed 2 hours after the end of the Rental Period to clean the Facility and return it to its original condition.
 - The Renter shall not perform, or allow to happen, any act or practice which is contrary to any law or regulation of the Commonwealth of Pennsylvania, Springfield Township, or which causes, or may cause damage to the Facility, Owner's other property and the contents thereof at the Facilities' location. **In particular, if Renter chooses to serve alcohol, or allows alcohol to be consumed in the Facility and Owner's property, Renter shall comply with all Pennsylvania Liquor Control Board regulations. Failure to do so will result in immediate termination of the event, forfeiture of security deposit, and possible police intervention.**

- Renter shall not perform, allow to happen, any act or practice that will interfere with the primary function of Owner, which is as a provider of emergency services. This restriction includes, but is not limited to: **Blocking of driveways or marked parking spaces, and no entry into the Engine Room or Front Office unless accompanied by an Owner's Member.**
- The Renter is responsible to returning the Facility to the condition that it was in when they first found it. It is Renter's responsibility to provide any needed cleaning supplies. **Renter shall be responsible for the removal of all refuse and rubbish from the Owner's property. Owner's trash containers are not to be used for this purpose.** Failure of the Renter to clean the Facility or return it to the condition prior to the rental will result in the forfeiture of the security deposit.
- Renter agrees to pay for all repairs and/or replacement of the Facility, their contents, and to all other parts of the Owner's property (inside and outside), which are damaged due to any act, or lack of care, on the part of Renter or Renter's guests. The amount of the Security Deposit does not constitute a maximum amount on Renter's liability for said repair and replacement. Any damage incurred during the rental that exceeds the amount of the security deposit will be billed to the Renter.
- **Renter and Renter's guests are not permitted to use the stereo, television, or pool table, and shall not use the lounge area for seating without the prior approval of Owner's representative.**
- Renter and Renter's guests are restricted to the use of the large parking lot areas, and must use marked spaces. All other parking areas and thru ways must remain open to Owner's Members in the event of an emergency response. In the event of an alarm, all guests should proceed to and remain in the back meeting room until the last emergency vehicle has left the building, even if the alarm occurs during an escorted tour of restricted areas.
- The lawn area, parking area, and driveway of the property may not be used for any activities without prior approval of Owner's representative.
- None of Owner's telephones in the Facility are to be used, or answered. The terms and conditions of this agreement supersede any and all privileges of Owner's Members who are Renter's or Renter's guests during the duration of the Rental Period.
- Renter is responsible for the conduct of his/her guests and adherence to the restrictions set forth in this agreement.
- At no time will glitter, confetti, or any otherwise loose article decorations are permitted. If affixing decorations to walls, floors, chairs, or any other surface of the room, only masking tape will be allowed. No clear tape or duct tape of any kind is allowed.

OWNER'S LIABILITY: RENTER AGREES THAT OWNER SHALL NOT BE LIABLE FOR ANY PROPERTY DAMAGE OR PERSONAL INJURY OCCURRING ON OWNER'S PROPERTY, OR AS A RESULT OF ACTIVITIES WHICH OCCURRED DURING THE RENTAL, UNLESS THE DAMAGE OR INJURY RESULTS DIRECTLY FROM THE OWNER'S NEGLIGENCE. In the event that the Owner's Members must respond to an emergency call during the Rental, Owner shall not be responsible in any way to compensate Renter for any incomplete Fire Safety Program or tour of the Owner's property, or late start of Rental period.

- **SECURITY DEPOSIT:** Renter agrees to pay Owner the security deposit as set forth above. The security deposit shall be held by Owner as security for Renter's performance under this agreement, and against damage caused to Owner's property by Renter or Renter's guests. Within 60 days following the end of the rental period, Owner shall return, by check payable to Renter, the security deposit, less any deduction from it on account of any amount owed to Renter under the terms and conditions of the Agreement.

I have read and understand the above Rules and Regulations for renting the Facility at the Wyndmoor Hose Company #1.

Renter's Signature: _____ Date: _____

Print Name: _____

Wyndmoor Hose Company #1 Rental Cleaning Instructions and Requirements

As described above, the Renter shall return the Facility to the condition that it was in prior to the rental. The following is a list of items that shall be accomplished when cleaning the Facility at the conclusion of your event.

- Return tables and chairs to original location.
- Sweeping and wet mopping of the Back Room Floor, Kitchen floor (if used), Restroom floors, and Lobby floor.
- Empty all trash cans used by Renter and replaced with new trash can liners.
- Any pots, pans, silverware or dishware that is used shall be cleaned, dried and returned to the proper cabinet in the kitchen.
- The stovetop and/or oven shall be wiped down and cleaned.
- All countertops, sinks and fixtures shall be wiped down and cleaned (restrooms and kitchen)
- All lights shall be turned off.

I have read and understand the Rental Cleaning Instructions and Requirements for renting the Facility at the Wyndmoor Hose Company #1.

Signature: _____ Date: _____

Print Name: _____

Wyndmoor Hose Company # 1 Release

I, _____, agree to accept full responsibility for the rental of the Facility at the Wyndmoor Hose Company # 1.

I agree that no one under 21 years of age will consume any type of alcoholic beverage while in attendance at my function.

I understand that any person who is found to have consumed an alcoholic beverage(s) and is not 21 years of age will be turned over to the local Police Department for Prosecution.

I understand that any person who is found to be intoxicated to the point that he/she is a danger to himself/herself or others, or to the Owner will be turned over to the local Police Department for Prosecution.

I understand that any attendee of my function who consumes an alcoholic beverage is my responsibility until the time that he/she safely makes it to his/her next destination.

I understand that should a representative of the Owner find any violation(s) of the Rules and Regulations during the Rental, the Rental may be terminated immediately by the Owner; resulting in the loss of all involved monies including Rental Fees, Security Deposit, etc.

I agree that I am responsible for all attendees to my function at the Wyndmoor Hose Company #1 and release the Owner of any liability for those persons.

Renter's Signature: _____ Date: _____

Print Name: _____